



Policy Number: 3130

Dated: 01/15/2013

Dual Immersion Enrollment Policy

Dual Immersion requires a six year commitment by the student and families of the student being accepted into the program. Only apply for this program if you are willing to make said commitment.

Open Enrollment and Lottery for Dual Immersion

All parents wishing to enroll new students in the Dual Immersion Program at American Leadership Academy must first submit a *Dual Immersion Wait List Application*. Open enrollment is for all families with students entering first grade.

Submission of the *Wait List Application* does not guarantee enrollment into the Dual Immersion Program. A Lottery/Wait List will be created by _____. Once the openings have been filled, families of the students accepted into the program will be notified by e-mail and/or mail of their acceptance. Upon notification of acceptance into the Dual Immersion program, a signed copy of the *Dual Immersion Offer of Admissions* form must be returned to American Leadership Academy (898 W 1100 S, Spanish Fork, UT 84660) by the set deadline stated on the form. If the *Dual Immersion Offer of Admissions* form is not returned within the allotted days of notification, it is determined that the space is unclaimed and will be offered to the next student on the Wait List.

Lottery/Wait List

The Lottery/Wait List is arranged as follows:

1. Children and grandchildren of Founders
2. Children of American Leadership Academy employees
3. Siblings of enrolled students
4. All other students

New Students

Once the Enrollment Office receives the signed *Dual Immersion Offer of Admissions* form, parents of new students will be given an enrollment packet. A completed enrollment packet must be turned into the enrollment office before the student is able to attend American Leadership Academy. If parents fail to complete the enrollment packet by the required date then their space will be determined to be unclaimed and offered to the next student on the Wait List.

Continued Enrollment

After the initial lottery/Wait List the school will continue to accept the *Dual Immersion Wait List Application* form until the beginning of the new school year. These applications will be placed on the Wait List and will be processed as spots become available in the Dual Immersion Program.

