



Policy Number: 3150

Dated: 02/05/2013

Foreign Exchange and Privately Foreign Students Policy

POLICY PROCEDURE

American Leadership Academy shall provide foreign exchange and privately placed foreign students the opportunity for a cultural and educational experience under the following conditions:

1. All Foreign students must be approved for enrollment through the office of the Director of American Leadership Academy.
2. A cap on the number of foreign exchange students American Leadership Academy may accept is set by the Utah State Office of Education. American Leadership Academy's assigned allotment of foreign exchange students designates the schools foreign exchange cap. If the foreign exchange cap is reached, ALA shall enroll additional foreign exchange students upon approval of the Director and payment of tuition as established by R277-613-3.
3. American Leadership Academy may approve a foreign exchange student agency upon the agency providing a sworn affidavit of compliance that the agency has, and will continue to comply with all state and American Leadership Academy policies regarding the placement of foreign exchange students. A list of minimum requirements to be contained in the affidavit may be obtained from American Leadership Academy. (R277-614-4)
4. American Leadership Academy may include foreign exchange students in the appropriate reporting for regular funding from the state if:
 - (a) The student is sponsored by an agency approved by the Director under the criteria of item 3 of this policy; and
 - (b) The student's enrollment meets the requirements of Utah code Ann. § 53A-2-206.

Foreign Exchange Students (J-1 visa status)

1. American Leadership Academy shall enroll foreign exchange students on a first come first serve basis. With an acceptance/enrollment deadline of July 15th prior to the school year in which they wish to enroll unless a date extension is received from the Director.
 - (a) American Leadership Academy may enroll students who do not meet the enrollment deadline and qualify for state monies and pay for the costs of students with other charter school funds or charge tuition which is at least equal to the per capita cost of the school program. (R277-613-3)
2. Foreign Exchange students shall not be allowed to enroll if they have already graduated in their home country.

3. Students shall provide records that allow proper grade placement. These shall include:
 - (a) Demonstrated English language proficiency;
 - (b) Courses completed;
 - (c) Grades earned;
 - (d) Recommendations from teachers(s) or principal;
 - (e) Health records/immunizations; and
 - (f) Copy of completed agency application for foreign exchange students.
4. Students shall complete a tuberculin (TB) skin test within six (6) months of enrollment.
5. Students may earn a certificate of completion indicating courses taken.
6. Foreign exchange students desiring a high school diploma must meet all American Leadership Academy graduation requirements and submit requests to the Director by February 1st of that school year.
7. Students are expected to maintain at least a 2.0 GPA.
 - (a) If tutoring is required to help a student succeed, any costs must be the responsibility of the host family or agency.
 - (b) Students are not eligible for English as a Second Language, Special Education programs, or remedial programs.
 - (c) Those not meeting these expectations will be referred back to the sponsoring agency or individual to return home.
8. Students shall not be allowed to enroll in Driver Education.
9. Students shall pay all appropriate school fees and participation fees and are not eligible for fee waivers.
10. Foreign exchange students involved in Utah High School Activities Association sanctioned events must meet all UHSSA eligibility requirements.

Foreign Students (F-1 visa status)

1. American Leadership Academy shall enroll privately placed foreign students on a first come first serve basis. With an acceptance/enrollment deadline of July 15th prior to the school year in which they wish to enroll unless a date extension is received from the Director.
2. The illegal immigration Reform and Immigrant Responsibility Act of 1996 limits F-1 student's attendance to a cumulative total of twelve (12) months in public secondary schools (grade 9-12).
3. Students must pay tuition in advance, along with showing proof of insurance, immunization, and Power of Attorney paper work being completed.
4. Students shall complete an application to obtain an I-20 form as required by The Immigration and Naturalization Service in order to receive the F-1 student visa:
 - (a) Foreign students shall not be allowed to enroll if they have already graduated in their home country.
 - (b) Students shall provide records that allow proper grade placement. These shall include:
 - Demonstrated English language proficiency;
 - Courses completed;

- Grades earned;
 - Recommendations from teacher(s) or principal;
 - Health records/immunizations; and
 - Copy of completed agency application for foreign exchange students.
- (c) Students shall complete a tuberculin (TB) skin test within six (6) months of enrollment.
- (d) Students may earn a certificate of completion indicating courses taken.
- (e) Foreign students desiring a high school diploma must meet all American Leadership Academy graduation requirements and submit requests to the Director by February 1st of that school year.
- (f) Students are expected to maintain at least a 2.0 GPA.
- If tutoring is required to help a student succeed, any costs must be the responsibility of the host family or agency.
 - Students are not eligible for English as a Second Language, Special Education programs or remedial programs.
 - Those not meeting these expectations will be referred back to the sponsoring agency or individual to return home.
- (i) Students shall not be allowed to enroll in Driver Education.
- (ii) Students shall pay all appropriate school fees and participation fees and are not eligible for fee waivers.
- (iii) Foreign students involved in Utah High School Activities Association sanctioned events must meet all UHSSA eligibility requirements.