



Policy Number: 3260

Dated:

Head Lice Policy

POLICY PROCEDURE

If a school is made aware that a student has head lice, the following protocol will be put in place:

1. Any student found to have head lice name(s) will be kept confidential, only the school nurse will keep documentation that will not be disclosed to any other parents, staff, or students. Only in extreme need to know bases, determined by school nurse or administration.
2. The students found with head lice will be sent home from school, or not allowed back to school until examined by the school nurse or trained staff and be found to be nit free. (No lice or eggs)
3. A note will be sent home with the students in the same grade or class for grades k-6th and with all students in grades 7th – 12th. This will inform the family of the possibility and will encourage them to be aware to prevent further outbreaks.

Dear Parent/Guardian:

A case of head lice has been detected in your child's class. Anyone can get head lice... mainly through direct head-to-head contact but also from sharing hats, brushes and other personal items.

Head lice are a problem in many communities and do not reflect poor hygiene or social status. Please do your part to prevent the spread of this communicable condition by checking your child(ren) daily for the next few weeks, and on a regular basis thereafter. Lice infestation is much easier to treat if caught early.

If you should discover a case of head lice, please notify your child's school, child care center or camp. Notify the parents of your child's playmates. This is the best way to protect your family and community.

If you have any questions or need assistance, please email the school nurse at nurse@americanleadership.net or the National Pediculosis Association at **781-449-NITS** or visit www.headlice.org.

Thank you for your cooperation.

4. If two or more grades are affected in the Elementary school then a note will be sent home with all Elementary students.
5. We will not recommend any particular treatment of head lice, but will provide information on treatment options. We will refer parents to the head lice website for further instruction. (<http://headlice.org>)
6. We will maintain a no tolerance policy to anyone that discloses student information regarding the spread of head lice, whether it is a student or teacher. All offenders will be dealt with on and individual basis with consideration to the extent of the offense.