



Policy Number: 3460

Dated: 01/24/2023

POLICY EARLY COLLEGE CONCURRENT ENROLLMENT

PURPOSE

It is the policy of American Leadership Academy to provide a challenging productive secondary school experience for all students. This includes offering courses at a college-level. The school provides such educational opportunities to students through concurrent enrollment and early college admission. The purpose of this policy is to outline these curriculum options while specifying the standards and procedures and establish guidelines for students who wish concurrent enrollment with colleges and universities.

CONCURRENT ENROLLMENT

Concurrent Enrollment (CE) exists when:

1. An eligible student enrolls in a Utah System of Higher Education (USHE) Institution course(s);
2. Under a contractual arrangement between American Leadership Academy and a USHE institution;
3. The student continues to be enrolled at ALA, counted in average daily membership, and receive credit toward high school graduation;
4. The student also receives college credit for courses; and
5. The courses are taught on the ALA campus by faculty.

Concurrent Enrollment Student Eligibility Requirements:

Students desiring to participate in concurrent enrollment courses become eligible by meeting the following requirements:

1. Demonstrate readiness for college level work. Students may demonstrate readiness through, but not limited to the following:
 - a. A grade point average and ACT composite score which predict success as determined by the USHE institution.
 - b. An interest in Concurrent Enrollment and enrolled according to eligibility requirements.
2. Take an appropriate assessment prior to participation in all concurrent mathematics and English courses.
3. Meet prerequisites previously established for the same campus-based course by the sponsoring USHE institution.
4. Have a current Plan for College and Career Readiness on file at the school which identifies areas of course application toward high school graduation.

5. May not use citizenship as a criterion for admitting a student in Concurrent Enrollment courses.
6. ALA and USHE institutions shall jointly coordinate advice and information provided to a prospective or current student who participates in the concurrent enrollment program, as described in Utah Code Ann. §53E-10-302.

Courses and Student Participation

1. USHE institutions have the responsibility to determine the USHE institution credit for concurrent enrollment, consistent with USHE policies.
2. A concurrent enrollment course shall be a course at the 1000 or 2000 level in postsecondary education, except for a 3000-level accelerated world language course unless a student's Plan for College and Career Readiness identifies a student's readiness and preparation for a higher level course. This exemption must be individually approved by the student's counselor.
3. Concurrent enrollment funding shall not fund unilateral parent/student initiated college attendance or course-taking.
4. Students may earn up to thirty (30) semester hours of college credits per school year through concurrent enrollment.
5. Concurrent enrollment is intended primarily for students in their last two years of high school. Participation by a student before his/her junior year may be approved consistent with the student's Plan for College and Career Readiness.
6. Students who have received a high school diploma, whose class has graduated, or who have participated in graduation exercises are not eligible for concurrent enrollment classes.

Student Tuition and Fees

1. A participating student may be charged a one-time per student per institution admissions fee required for full-time or part-time students in concurrent enrollment courses. No additional application fee may be charged.
2. A participating student may be charged partial tuition up to \$30 per credit hour for each concurrent enrollment course for which the student receives college credit pursuant to Utah Code 53E-10-305. Any such tuition shall be paid to the USHE institution and is not subject to fee waiver.
3. Concurrent enrollment program costs attributable only to USHE credit or enrollment are not fees and as such are not subject to fee waiver.
4. All non-USHE related student costs or fees related to concurrent enrollment classes, which may include consumables, lab fees, copying, and material costs, as well as textbooks required for the course, are subject to fee waiver.

Credit

1. Concurrent enrollment course credit shall count toward high school graduation requirements as well as for college credit; college credit shall be determined by the USHE institution consistent with Utah Administrative Rule R277-701.
2. Concurrent enrollment courses taught at the high school will receive high school credit.

3. College level courses taught in the high school carry the same credit hour value as when taught on a college or university campus and apply toward college/university graduation on the same basis as courses taught at the USHE institution to which the credits are submitted.
4. Credit earned through the concurrent enrollment program shall be transferable from one USHE institution to another.
5. Institutions not a part of the USHE, may accept credit according to their transfer credit process.

Concurrent Enrollment Program Contracts

The Executive Director, or his/her designee, will negotiate annual contracts with USHE institutions participating in the Concurrent Enrollment Program for administrative and instructional support of concurrent enrollment courses pursuant to Utah Administrative Rule R277-701-12.

Funding

Funding shall be allocated by the Utah State Board of Education and used in compliance with Utah Code 53F-2-409 and Utah Administrative Rule R277-701-57.

REFERENCES

R277-701

53F-2-409

53E-10-302

53E-10-305